

ASSAM STATE DISASTER MANAGEMENT AUTHORITY
ANCILLARY BLOCK, ASSAM SECRETARIAT, DISPUR, GUWAHATI-781006
Phone: 0361-2237221 (O), Fax- 0361- 2237010; E-mail: asdmaghy@gmail.com

NOTICE INVITING QUOTATION

No. ASDMA.63/2020/6

Dated: 14th August, 2020

Assam State Disaster Management Authority (ASDMA) invites Price Quotation affixing court fees stamp of Rs. 8.25/- from reputed Firm/Dealers/Agency for the work **“Supply, Installation and Commissioning of Closed-Circuit Television Camera (CCTV) at the Office Premise of Assam State Disaster Management Authority and State Emergency Operation Centre (SEOC) with a comprehensive onsite warranty for a period of 3 years”** at ASDMA Building, Janata Bhawan, Dispur, Guwahati -6, Assam.

The detailed specifications are listed below Tables:

Table 1 : Office Premise of Assam State Disaster Management Authority			
Sl. No.	Name of Item	Description	Qty.
1.	DVR	Min 8 channel DVR, Dual Stream Video Compression HDMI output 1 SATA HDD upto 4TB, 1920x1080p	1 no.
2.	Camera	HD camera 2.4 MP straight camera (Night vision colour) 20 mtr. IR , 1920x1080p	6 nos.
3.	HDD	2 TB Video Surveillance HDD	1 no.
4.	SMPS	SMPS 12 Volt 10 Amp	1 no.
5.	Cable	3+1 video cable	1 Lot
6.	Accessories	Items related to complete installation and commissioning of CCTV.	1 Lot

Table 2: SEOC Building, Assam State Disaster Management Authority			
Sl. No.	Name of Item	Description	Qty.
1.	DVR	Min 4 channel DVR, Dual Stream Video Compression HDMI output 1 SATA HDD upto 4TB, 1920x1080p	1 no.
2.	Camera	HD camera 2.4 MP straight camera (Night vision colour) 20 mtr. IR , 1920x1080p	1 no.
3.	HDD	1 TB Video Surveillance HDD	1 no.
4.	Monitor	18.5" LED Monitor	1 no.
5.	SMPS	SMPS 12 Volt 5 Amp	1 no.
6.	Cable	3+1 video cable	1 Lot
7.	Accessories	Items related to complete installation and commissioning of CCTV.	1 Lot

Terms and Conditions:

- a. Price quotation should be inclusive of all taxes as applicable.
- b. The rates are to be quoted in figures as well as in words.

Eligibility Criteria/ Qualification for the Quotationers:

- c. The Quotationers must be incorporated & registered in India, under the Indian Companies Act/Societies Registration Act/Firm Registration Act/Trust Act with minimum of 3 years' experience in the relevant field. (Proof of Registration and experience should be submitted).
- d. Quotationers should have experience in the relevant areas and shall have at least three completed work orders within F.Y. 2016-17, 2017-18, 2018-19 from Government organization, State Government organization and PSU. Completion certificate/ repeat orders and Purchase Order/Work Order/ Agreement signed with the client.
- e. Copy of PAN card issued by Income Tax Department and up-to-date GST registration in Assam must be submitted with the quotation.
- f. The Successful Firm/Agency will sign the Service Contract Agreement with ASDMA for a period of 1 years.
- g. The Quotationers shall provide an undertaking regarding the same.(Self-Declaration as per **Annexure 1**)
- h. The Quotationers should have the Average Financial Turnover Rs 25.00 Lakhs during the last 3 years, ending 31st March 2019. Document related to Average Annual Financial Turnover along with audited balance sheet should be certified from Chattered Accountant (CA).
- i. The Quotationers should provide details of the skilled manpower and the mode of their deployment. Quotationers should submit the supporting document along with price quotation.
- j. The Quotationers should have registered Office in Guwahati City, Assam.
- k. The undersigned reserves the right to reject a part or the whole of quotation without assigning any reason thereof.
- l. The Authority is not bound to accept the lowest quoted rate.

The parties are required to verify the terms and condition for **"Supply, Installation and Commissioning of Closed-Circuit Television Camera (CCTV) at the Office Premise of Assam State Disaster Management Authority and State Emergency Operation Centre (SEOC) with a comprehensive onsite warranty for a period of 3 years"** from ASDMA during office hours. The quotations must be submitted on or before **31/08/2020 during Office Hours.**

The envelope containing quotation should be super scribed "Supply, Installation and Commissioning of Closed-Circuit Television Camera (CCTV) at the Office Premise of Assam State Disaster Management Authority and State Emergency Operation Centre (SEOC) with a comprehensive onsite warranty for a period of 3 years", due on 31/08/2020.



(Pankaj Chakravarty)

Deputy Secretary & State Project Coordinator
Assam State Disaster Management Authority

Memo No. ASDMA.63/2020/6-A

Dated: 14th August, 2020

Copy to:-

1. Deputy Commissioner, Kamrup Metro for pasting it in the notice boards
2. ASDMA notice board.
3. The Director, Information and Public Relations, Assam, Last Gate, Guwahati-6 with a request to publish the Notice Inviting Quotation in the newspapers.
4. The Systems Expert (IT) for uploading the Short Tender Notice in its Official Website.



(Pankaj Chakravarty)

Deputy Secretary & State Project Coordinator
Assam State Disaster Management Authority

Self-Declaration format

Annexure- 1

Self-Declaration

To,

The Chief Executive Officer

Assam State Disaster Management Authority

Assam Secretariat, Dispur, Guwahati – 781006, Assam

Phone no- 0361-2237221, Fax- 0361-2237010

Sub: Self Declaration as a part of the Response to Notice Inviting Quotation Document on **“Supply, Installation and Commissioning of Closed-Circuit Television Camera (CCTV) at the Office Premise of Assam State Disaster Management Authority and State Emergency Operation Centre (SEOC) with a comprehensive onsite warranty for a period of 3 years”**.

Ref: Notice Inviting Quotation No. :

Dear Sir,

In response to Notice Inviting Quotation No. _____ dated dd/mm/yyyy as an employee of----- in the capacity of -----. I/We hereby declare :

1. That our organization <organization name> is having unblemished past record and was not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time.
2. That we are not currently debarred or blacklisted by any Government entity, PSU, Bank or corporate institution in India or abroad.

The declaration submitted by us is true and correct to the best of our knowledge and if it is proved otherwise at any stage of execution of the contract, ASDMA has the right to summarily reject the proposal and disqualify us from the process.

(Signature of the Quotationers Signatory)

Name:

Designation:

Seal:

Date:

Financial Bid Format

Sl. No.	Description	Value in INR
1	Total Cost against Supply, Installation and Commissioning of Closed-Circuit Television Camera (CCTV) at the Office Premise of Assam State Disaster Management Authority and State Emergency Operation Centre (SEOC).	
2	Cost against comprehensive onsite warranty for a period of 3 year	
3	Total Cost	
4	GST on Total Cost	
	Total Commercial Bid (In Figures)	
	Total Commercial Bid (In Words)	